



Valley Emergency Medical Services

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Board of Directors

President: Scott Andrews **Vice President:** Dr. Fred Browne

Treasurer: William Scollin **Secretary:** Robert Pettinella

REGULAR MEETING MINUTES:

September 18, 2025

Attended: Scott Andrews, Dr. Fred Browne, William Scollin, Robert Pettinella, Jared Heon, Joseph Burnett, Dawn Macharelli

Absent: Seth Poston, Mike Worhola, Thomas Lenart, Bryan Ryan, Brendan Canty

1. Call to Order / Pledge of Allegiance
 - a. Meeting called to order at 7:04 pm
2. Approval of Minutes

Motion to approve Special meeting minutes from 4/24/25

1st J. Heon, 2nd Dr. Browne, all in Favor, Motion passed

- a. B. Pettinella will get meeting notes from June to J. Fleming to be completed.
3. Public Comment
 - a. No Public comment
4. Executive Director Report
 - a. D. Macharelli reviews: financials reviewed. Lifepak 35 online some difficulty with ems charts but we are dealing with it. Car 4 transmission on warranty. Detailing vehicles to clean up cars. Ordered new vehicle-2025 Tahoe. It has been delivered and paid for. Received Matthies grant for up-fit and once completed, it will only cost a little over \$11,000. Reviews personnel changes and call recaps. Met 98.5% of calls. Derby and Ansonia have highest cancelations. Roof will be the next building renovation and removing chimney in October. No operational issues in towns we are aware of.

Motion to go into Executive session to discuss Shelton letter for possible pending litigation and to invite Dawn Macharelli

1st B. Pettinella, 2nd B. Scollin, all in Favor, Motion passed

Motion to come out of Executive session, no votes or decisions taken

1st Dr. Browne, 2nd B. Pettinella, all in favor, Motion passed

5. Old Business
 - a. Possible Litigation

Motion to Proceed with the process under the advice of counsel

1st J. Heon, 2nd B. Scollin, all in Favor, Motion Passed

- b. Bylaw review
 - Section that deals with make-up of the BOD – S. Andrews asks board to review and provide thoughts and suggestions.
 - Need to add requirement for attendance-
 - J. Heon: how Ansonia does it- seat is suspended: does not count toward quorum and must get voted in at a regular meeting. Miss 3- automatically off
 - By laws need to be sent to board / minutes sent out within week as a reminder to review meeting.

c. Status of Licensure

- D. Macharelli said support letters missing from Ansonia, Derby or Oxford
- S. Andrews said we need to move forward- sets deadline of October 1st for letters and to file with state.
- Discussion regarding EMT-advanced- benefits vs costs

Motion to move forward with Licensure

1st J. Heon, 2nd B. Petinella, all in Favor, Motion passed

6. New Business

a. New vehicle

- Received new vehicle. Getting up fitted now. It must be completed by December 1st for Matthies grant award requirements. Has everything but the box is supposed to be delivered Sept 24th.

b. Grant award

- Wrote a grant for Regional Water Authority (\$2000) upgrading Laryngoscopes.

Motion to add Seymour / VEMS merger to Old Business update

1st S. Andrews, 2nd B. Pettinella,

S. Andrews reads text message he and Dawn received from Bryan Ryan (Chief SEMS and Board member)

“Scott and Dawn I want to just first start by saying thank you both for all your time and energy towards the goal of trying to combine our services but at this time we will not be continuing the discussion towards that goal. I wanted to let you both know so as to not string VEMS along. I will not be at the meeting tonight also so you know as I have to work the football game and I figured that you would want to let the rest of the board know so everyone is on the same page. I wish you all the best on the other ventures that VEMS is going for.....”

S. Andrews stated he called Bryan: B. Ryan response was *“membership is unhappy with opportunity to merge for a variety of reasons. And He is not, in his position, wanting to deal with the fallout should this continue.”*

Motion to send a letter to acknowledge the withdrawal of interest and send letter of thanks to the board of SEMS and First Selectwoman thanking them for the opportunity and there is always a door open for any type of cooperation

1st J. Heon, 2nd B. Scollin, all in favor, motion passed.

- S. Andrews said letter to be sent to Bryan Ryan, Board of SEMS and First Selectwoman

c. Board Members conflict of interest

- Discussion on Board members not supporting the mission and goals of VEMS
- Corporate Board yearly meeting. Attorney to come as guest.
- Discussion on what the makeup of the board should be. J. Heon and S. Andrews express what they would like to see (business members) J. Heon gives example from another board- B. Petinella would like to see consequences in the bi-laws if not coming to meetings consecutively.

7. Adjournment

Motion to Adjourn @ 8:18pm

1st J. Heon, 2nd Dr. Browne, all in favor, Motion passed