



# Valley Emergency Medical Services

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## *Board of Directors*

**President:** Scott Andrews    **Vice President:** Dr. Fred Browne    **Treasurer:** William Scollin

**Secretary:** Robert Pettinella

### **Executive Meeting Minutes**

**March 20, 2025**

**Attended:** Scott Andrews, William Scollin, Robert Pettinella, Joseph Burnett, Bryan Ryan, Dawn Macharelli

**Absent:** Dr. Fred Browne, Jared Heon, Seth Poston, Michael Warhola, Thomas Lenart,

1. Call to Order / Pledge of Allegiance
  - a. Meeting called to order at 7:19pm. There is no quorum

**Motion to go into Executive Meeting due to Lack of Quorum  
J. Burnett 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All in Favor, Motion Passed**

2. Approval of Minutes
  - a. Did not approve minutes
3. Appointment letter Derby Representative
  - a. Did not complete
4. Public Comment
  - a. There was no public comment
5. Director of Operations Report
  - a. D. Macharelli reviewed Directors report: LP 35 not online yet, waiting for ordered printer, required by the state. Vehicle maintenance is up to date/ Car 4 has AC issue but under warranty.
  - b. 2 % passed calls in Ansonia, Derby, Seymour. 1% in Oxford
  - c. Cancellation rates 26% Ansonia, 33 % Derby, 18 % oxford, 14% Seymour
  - d. Anticipate year 2 of VCF grant for new monitor in 2025. Looking into grants to go Solar. Completing grant for Nexgen from VCF. Discussion about Solar and contacts to ask.
  - e. Letter was sent to Shelton. Emailed attorney for confirmation.
  - f. Monroe contract returned last night, need to review.
  - g. Reviewed updates on Building. Chimney removal quote was \$3,500.00. Looking into roof quotes currently
6. Old Business
  - a. Bylaw review- S. Andrews ask that this be the primary focus of May meeting. All are encouraged to review and provide recommendations.

**Motion to move New Business Server quote before Executive Session**

**R. Pettinella 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All in Favor, Motion passed**

**Motion to accept server quote**

**R. Pettinella 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All un Favor, Motion Passed**

7. Executive Session

No vote or motion on Monroe Contract- received previous night and no time to review. S. Andrews asks D. Macharelli to review any Monroe changes and update and to make any necessary changes

**Motion to enter Executive Session @ 7:39 PM**

**J. Burnett 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All in Favor, motion passed.**

**Motion to come out of Executive Session @ 7:57 PM**

**R. Pettinella 1<sup>st</sup>, J. Burnett 2<sup>nd</sup>, All in Favor, Motion Passed**

No decisions or votes were made during Executive Session

**Motion to Accept the Directors contract**

**R. Pettinella 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All in Favor, Motion passed**

8. Adjournment

**Motion to Adjourn @ 8:00 PM**

**J. Burnett 1<sup>st</sup>, W. Scollin 2<sup>nd</sup>, All in Favor, Motion Passed**