



Valley Emergency Medical Services

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Board of Directors

President: Scott Andrews **Vice President:** Dr. Fred Browne **Treasurer:** William Scollin
Secretary: Robert Pettinella

REGULAR MEETING MINUTES

November 21, 2024

Attended: Scott Andrews, Dr. Fred Browne, Madalene Taggart, William Scollin, Jared Heon, Joseph Burnett, Bryan Ryan, Dawn Macharelli

Absent: Robert Pettinella, Thomas Lenart, Michael Worhola

Guest: Keith Vidic

1. Call to Order / Pledge of Allegiance
 - a. Meeting started 7:04 pm. There is a Quorum
2. Approval of Minutes

**Motion to approve May 23, 2024 and Oct 17, 2024 meeting minutes
J. Heon 1st, B. Ryan 2nd. All in Favor. Motion Passed**

3. Public Comment
 - a. No public comment
4. Director of Operations Report; D. Macharelli reviewed.
 - Audit completed. Marked improvement in finances. Decrease deficit by over 100,000.
 - Municipality payments; no response from 2 towns for deficit in subsidy payments, Derby called and said we would not see anymore. They owed \$5000.
 - Operations: Temporary Network server from PCS: waiting on quote for new server.
 - Lifepack 35 from grant purchase will be operational after some programming and training will be conducted so it should be ready in the next month. Sold Lifepack 15 to Naugatuck ambulance.
 - Car 2 from accident; totaled and was salvaged. We kept the car to use for parts for the current car 3.
 - Hired / on boarded 3 medics and 5 EMT's. Couple weeks of OT due to EMT's returning to school but back on track to significantly reduce.
 - We have been going to Southbury more often for Mutual aid, continue into Bethany and Beacon Falls when needed.
 - Portables are in from grant purchase and are in service.
 - Revenue/ billing much better. Significant increase.
 - Employee raises- 3 years since raises. Looking for 4 % possibly. Discussion on pay rates.

Motion to add staff raises to new business

J. Heon 1st. B. Scollin 2nd. All in favor. Motion passed

5. Old Business

M. Taggart asked about Shelton payment owed to us. D. Macharelli responds: we sent bills and they signed for the certified letter so we know they have them.

Motion to add Shelton municipal contribution to Exec Session pending possible pending litigation

J. Heon 1st, B. Ryan 2nd. All in Favor. Motion Passed

6. Executive Session

Motion to enter into Exec session with the purpose of reviewing the Seymour/ VEMS Discussion, Monroe contract update and possible Shelton litigation and to invite Dawn Macharelli to attend
B. Scollin 1st. M. Taggart 2nd. All in Favor. Motion Passed

Motion to come out of Executive Session @8:30 pm, no votes or decisions made

J. Burnett 1st, J. Heon 2nd. All in favor. Motion passed.

Motion the board proceed with the discussion of the VEMS/ Seymour discussion

J. Heon 1st, Dr. Browne 2nd. All in favor. Motion passed

Motion we empower the President to sign the Monroe contract as discussed

J. Heon 1st, B. Ryan 2nd. All in Favor. Motion Passed

Motion to have the VEMS attorney draft a letter to City of Shelton requesting payment be made as already approved

B. Ryan 1st. B. Scollin 2nd. 5 in Favor, 1 Abstain (Jared Heon). Motion Passed

Motion to remove the Georgetown EMS staffing contract from the agenda

Dr. Browne 1st. J. Heon 2nd. All in Favor. Motion Passed

7. New Business

a. Budget FY 2024-2025 (Presentation, Possible Action)

b. Staff pay raises.

D. Macharelli: asking to approve the budget that was discussed previously for purposes of raises. J. Heon proposes about 2% increase for now 2% increase in May. Discussion on rates and increase percentages. B. Ryan states he thinks it should be more. S. Andrews and D. Browne state/ agree we need to be fiscally responsible after finally turning a corner on finances. J. Heon: 3 % now and think another increase in May to coincide with fiscal year. It is easier to align with fiscal year with budget discussion.

Motion to approve proposed 24-25 budget with the noted changes to the Monroe contract and Georgetown contract and inclusive of the staff raises of 3% effective December 1, 2024.

J. Heon 1st. B. Scollin 2nd. 5 in Favor (B. Ryan oppose). Motion passed

Discussion: B. Ryan says we are still behind. S. Andrews states: we can discuss new rates with the new

budget discussions. B. Ryan states he still thinks it should be 4%. Dr. Browne we need to be fiscally responsible right now and we agree about the rates still needing more.

B Scollin states we need to make sure and look at billing process since Seymour uses QMC. Is Griffin / FRB ready to take on the added load? Dr. Browne said it will be set.

8. Adjournment

Motion to adjourn

J. Heon 1st. B. Ryan 2nd. All in Favor. Motion passed

DRAFT