



# Valley Emergency Medical Services

764 Derby Avenue, Seymour CT 06483  
(P) 203-308-2332 (W) www.valleyems.org

## *Board of Directors*

**President:** Scott Andrews    **Vice President:** Dr. Fred Browne

**Treasurer:** William Scollin    **Secretary:** Robert Pettinella

### REGULAR MEETING minutes:

October 16, 2025

**Present:** Scott Andrews, Dr. Fred Browne, William Scollin, Robert Pettinella, Jared Heon, Seth Poston, Brendan Canty, Dawn Macharelli

**Absent:** Joseph Burnett, Mike Worhola, Thomas Lenart, Bryan Ryan

**Guest:** Attorney Burturla

1. Call to Order / Pledge of Allegiance
  - a. Meeting called to order

**Motion to move New Business A up to # 2 on agenda**  
**1<sup>st</sup> B. Scollin, 2<sup>nd</sup> B. Pettinella, all in favor, Motion passed**

2. Board members conflict of interest
  - a. Attny Burturla present for discussion. Spoke of duties to board member to the VEMS corporation.

**Motion to move New Letter 6A to # 3**  
**1<sup>st</sup> S. Poston, 2<sup>nd</sup> B Canty, all in Favor, Motion passed**

3. Shelton Letter
  - a. Attny Burturla states he had an informal discussion with the city attorney and they said this would be taken care of. S. Andrews asks when this took place? End of Summer states Attny. Attny will continue to follow up.

4. Approval of minutes

**Motion to approve minutes from September 18,2025 meeting**  
**1<sup>st</sup> B. Canty, 2<sup>nd</sup> B. Scollin, all in Favor, motion passed**

5. Public Comment
  - a. No public comment
6. Executive Director Report
  - a. D. Macharelli reviews: audit in final stages- rough draft is looking positive. Deposits have surpassed last year's total as of October. New vehicle should be on the road by November. We will meet the deadline from the Matthies grant to up fit by December. September: 20 Mutual aid requests.
  - b. B. Canty asks about cancelation %. Ansonia and Derby in last two weeks are back to 40%
  - c. Missed calls- majority is 3<sup>rd</sup> called. Discussion on dispatch- not sending medics correctly.

- d. S. Andrews asks about staffing- 2 new medics coming on board
7. Executive Session
- a. No executive session
8. Old Business
- a. Bylaw review
- S. Andrews: BOD section- he has some thoughts. Wants to shift board to get business people. With where we are trying to go (contracts/ para-medicine) we need to have more people with business experience.
  - Discussion on makeup of board – current and proposed.
  - Make contact with charitable organizations for Bi-laws.
  - J.Heon stated he would request a copy of NWPS bylaws with regard to board makeup so we can see how they are aligned and operate
- b. Status of Licensure-update
- Waiting on bank for letter of balances. Missing letter for Derby. D. Macharelli to send draft to B. Canty for letter from Derby
- c. New vehicle-update
- Discussed in Executive Director report
9. New Business
- a. Nomination and Election of Officers

**Motion to open Nominations for President**

**1<sup>st</sup> B. Canty, 2<sup>nd</sup> B. Pettinella, all in favor, Motion passed**

**Motion to open nomination for Scott Andrews as President**

**1<sup>st</sup> J. Heon, 2<sup>nd</sup> B. Scollin**

**Nomination to close nominations for President and the Secretary casts one ballot in the affirmative for L. Scott Andrews**

**1<sup>st</sup> J. Heon, 2<sup>nd</sup> B Canty, S. Andrews abstained, motion passed**

**Motion to open nomination for Dr. Browne for Vice President**

**1<sup>st</sup> B Scollin, 2<sup>nd</sup> J. Heon,**

**Motion to close nomination for VP and the Secretary casts one ballot in the affirmative for Dr. Fred Browne**

**1<sup>st</sup> B Scollin, 2<sup>nd</sup> B Canty, Dr. Browne abstained, motion passed**

**Motion to open nomination for Robert Pettinella for Secretary**

**1<sup>st</sup> B. Scollin, 2<sup>nd</sup> J. Heon**

**Motion to close nomination for Secretary and the Treasurer casts one ballot in the affirmative for Robert Pettinella**

**1<sup>st</sup> J. Heon, 2<sup>nd</sup> Dr. Browne, B. Pettinella abstained, motion passed**

**Motion to open nomination for William Scollin for Treasurer**

**1<sup>st</sup> J Heon, 2<sup>nd</sup> B. Pettinella**

**Motion to close nomination for Treasurer and the Secretary casts one ballot in the affirmative for William Scollin**

**1<sup>st</sup> J. Heon, 2<sup>nd</sup> Dr. Browne, B. Scollin abstained, motion passed**

10. Adjournment

**Motion to Adjourn**

**1<sup>st</sup> Dr Browne, 2<sup>nd</sup> B. Canty, all in favor, motion passed**

DRAFT