



# Valley Emergency Medical Services

764 Derby Avenue, Seymour CT 06483  
(P) 203-308-2332 (W) [www.valleyems.org](http://www.valleyems.org)

Annual Meeting Minutes  
Thursday 10/17/24 6:00pm  
VEMS Building

Attended: Jared Heon, Scott Andrews, Dr. Fred Browne, Joseph Burnett, Madalene Taggart, Bryan Ryan, Robert Pettinella, Dawn Macharelli  
Absent: Michael Worhola, William Scollin, Thomas Lenart

1. Call to Order/ Pledge of Allegiance

**Motion to deviate from Agenda and add Appointment letter as 1A.**

Appointment Letter read to Board by Scott Andrews

**M. Taggart 1<sup>st</sup>, S. Andrews 2<sup>nd</sup>. All in Favor. Motion Passed**

2. Director of Operations: Dawn Macharelli

- a. Reviews for Board: Audit update-
- b. Municipal contribution recap – Oxford paid in full, Seymour and Ansonia short \$10,000 and Derby short \$5,000, Sent out an invoice to Shelton and included meeting minutes from Shelton EMS commission meetings which stated the money was set aside for payment. They asked for meeting dates to be sent to them and we complied.
- c. Recapped purchasing- received two grants for Lifepack 35(VCF) and Radios (Matthies)
- d. Car 2 accident is total loss. Insurance check has been received
- e. Onboard 3 paramedics/ 4 EMT's to reduce OT
- f. Building will be needing a new roof
- g. Monroe and Georgetown services are doing well. No issues
- h. Discussions on Bundle billing in other surrounding towns
- i. Community Paramedic with Griffin- Reviewed status and Dr. Browne added input
- j. Financial revenue is up 15% (First Responder first year) Payroll has been decreased by 46% due to eliminating/ significantly reducing OT. Overall net income is up over last year.
- k. State did not increase state rate and filled out long form. Waiting to hear.

J. Heon suggests draft renewals contracts that includes the yearly town subsidy to begin now. EMS plans need to be renewed. Municipalities has to show to state their EMS plans

S. Andrews asks about Community Paramedic- discussion about State putting a pause on program. D. Macharelli: State said we can go forward to make standard operating procedures and when state “un-pauses” we can apply. Medicare was discussed/ Dr. Browne gives insight from Hospital view.

### 3. Executive Session

**Motion to go into Executive Session to discuss Monroe Contract**

**S. Andrews 1<sup>st</sup>, B. Ryan 2<sup>nd</sup>. All in Favor. Motion passed**

**Out of Executive Session at 7:12pm. No votes were taken**

### 4. New Business:

A. Nominations for Executive Committee:

**M. Taggart makes a Motion to Nominate Scott Andrews for President**

**No Other Nominations, Motion to Close**

**M. Taggart 1<sup>st</sup>, J. Burnett 2<sup>nd</sup>**

**S. Andrews makes a Motion to Nominate Dr. Browne as Vice President**

**No other nominations. Motion to Close**

**S. Andrews 1<sup>st</sup>, M. Taggart 2<sup>nd</sup>**

**S. Andrews makes a Motion to Nominate Bill Scollin as Treasurer**

**No Other Nominations. Motion to Close**

**B. Ryan 1<sup>st</sup>, R. Pettinella 2<sup>nd</sup>**

**S. Andrews Makes a Motion to Nominate Robert Pettinella as Secretary**

**No other nominations. Motion to Close**

**M. Taggart 1<sup>st</sup>, S. Andrews 2<sup>nd</sup>.**

B. Election of Executive Committee: There is no conflicts J. Heon states:

**Motion to have the Current secretary cast one ballot to appoint S. Andrews as President, Dr.**

**Browne as Vice President, Bill Scollin as Treasurer and Bob Pettinella as Secretary**

**S. Andrews 1<sup>st</sup>, J. Burnett 2<sup>nd</sup> All in Favor. Motion Passed**

C. 2025 Meeting Dates:

**Motion to Adopt the 2025 Meeting schedule with addition for Annual Meeting**

**S. Andrews 1<sup>st</sup>, B Ryan 2<sup>nd</sup> All in Favor. Motion Passed**

D. Monroe Contract

**Motion to empower the Director of Operations to contact Attorney to draft 90- day letter to continue Negotiations with Town of Monroe for Contract S. Andrews 1<sup>st</sup>, B Pettinella, 2<sup>nd</sup> All in Favor. Motion Passed**

Discussion: Bryan asks about Volunteers still working at Monroe. Discussion of Intercept car vs ALS calls and Billing

Dr. Browne thanks J.Heon for his service to VEMS as President these last years.

**Motion to Adjourn**

**J. Burnett 1<sup>st</sup>, B.Ryan 2<sup>nd</sup> All in Favor. Motion Passed**