



Valley Emergency Medical Services

764 Derby Avenue, Seymour CT 06483
(P) 203-308-2332 (W) www.valleyems.org

Board of Directors

President: Jared Heon **Vice President:** Dr. Fred Browne **Treasurer:** William Scollin

Secretary: Madalene Taggart

REGULAR MEETING MINUTES:

January 18, 2024

Attended: Jared Heon, Madalene Taggart, Scott Andrews, Dr. Fred Browne, Bryan Ryan

Absent: George Temple, Michael Worhola, William Scollin, Joseph Burnett, Thomas Lenart,

Guests: Dawn Macharelli, Barbara Steinbrick

Call to Order / Pledge of Allegiance

1. No Quorum and meeting was changed to an Executive Committee meeting
2. Approval of Minutes
 - a. Did not approve minutes. Postponed
3. Public Comment
 - a. No public comment
4. Director of Operations Report
 - a. D. Macharelli gave recap of last two months in position. Has been setting up meetings with Mayor/ First Selectman/ First Selectwoman and chiefs.
 - b. Reviewing cost saving measures in place and for future.
 - c. Review staffing / OT
 - d. Gave contract updates: Discussion of Monroe contract
 - e. Recap of billing with transition with B. Steinbrick. QMC and First Responder Billing. Discussion of QMC wiping out on their end and vems having no information.
 - f. B. Steinbrick discussed FRBilling. Recommended having lawyers send a letter to QMC before they end with us. Discussion of issues related to change over for vems billing history.
 - g. Discussion of policy for Billing for hardships/ medicare/ Medicaid. Billing practices for Medicare and Medicaid patients. Issues with reaching an insurance representative with billing problems and incorrect denials (Barb)
 - h. Discussion of cancel calls / Medic responding/ charting outcomes & procedures for billable calls
 - i. Georgetown contract: They are very happy with us. Most professional organization they have ever worked with. They do want a site coordinator. D. Macharelli did a site visit herself.
 - j. Discussion of Site Coordinator position- responsibilities discussed and what it is in the contracts.
 - k. Discussion on Monroe and Georgetown contract costs. What needs to be included in the new contracts.
5. No Executive Session
6. Business discussed with Director of Operations
7. Adjournment