



# Valley Emergency Medical Services

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## *Board of Directors*

**President:** Jared Heon

**Vice President:** Dr. Fred Browne

**Treasurer:** William Scollin

**Secretary:** Madalene Taggart

### **SPECIAL MEETING MINUTES:**

*June 22, 2023 7:00pm*

*Griffin Hospital-*

**Attended:** Jared Heon, Bill Scollin, Dr. Browne, Scott Andrews (for A. Drugonis), Madalene Taggart, Kevin Shuck, Joseph Burnett, Jason Perillo.

**Absent:** Michael Warhola, Thomas Lenart, Javonte Ramos, Annemarie Drugonis, Patrick Gannon.

**Guest:** Chris Brown

1. Call to Order / Pledge of Allegiance
  - a. Meeting began at 7:07 pm at Griffin Hospital.
2. Executive Session
  - a. Executive Director Resignation & Interim Executive Director Discussion

**Motion to go into executive session to include Jason Perillo and to invite Chris Brown at a later time. S. Andrews 1st, B. Scollin 2<sup>nd</sup>, All in Favor, Motion approved.**

**Motion to come out of executive session: no votes were taken  
S. Andrews 1st, K. Shuck 2<sup>nd</sup>, All in Favor, Motion approved**

3. Old Business
  - a. FY 2024 Budget Discussion and possible action
    - i. Chris Brown presented budget. M. Taggart explained that Oxford will split \$34,000 Bundle Billing in two payments.
    - ii. Needs input from Board on salaried employees in Admin expenses.
    - iii. Discussion of Georgetown (renewal in October) / Monroe Payroll
    - iv. Discussion of Budget presented.

**Motion to accept Budget with corrections (Salaries)  
Dr. Browne 1st, S. Andrews 2<sup>nd</sup>, All in Favor, Motion approved**

- b. Billing/ Revenue Update
  - i. Discussion of subsidy payments from towns
  - ii. J Heon stated that towns EMS plans require contracts and they will need to be signed.

4. New Business

- a. Resignation of Executive Director (Action)

**Motion to accept Jason Perillo's resignation and to thank him for his years of service.  
Dr, Browne 1<sup>st</sup>, K.Shuck 2<sup>nd</sup>, All in favor, Motion passed**

- b. Appoint an Interim Executive Director (Action)

**Motion to appoint an interim Executive Director, Christopher Brown  
Dr Browne, M. Taggart, All in Favor, Motion passed**

- c. Form and Executive Director Search Committee

- i. Looking for volunteers to look for new ED: S. Andrews, Dr, Browne, J Heon  
ii. Discussion of Medic being involved in search committee.

5. Adjournment

**Motion to adjourn**

**B. Scollin 1st, S. Andrews 2nd, All in Favor, Motion passed**