



Valley Emergency Medical Services

764 Derby Avenue, Seymour CT 06483
(P) 203-308-2332 (W) www.valleyems.org

Board of Directors

President: Jared Heon

Vice President: Kurt Miller **Vice President:** Noreen McGorty **Treasurer:** Jen Oliwa **Secretary:** David Geloso

VEMS Meeting Minutes

Thursday, November 16, 2017, 7 pm
764 Derby Ave, Seymour, CT 06786

Attend: Jared Heon, Noreen McGorty, David Geloso, , Jenn Oliwa, Kyle Kelley (alternate for Kurt Miller), Jason Perillo

Absent: George Temple, Dr. Greg Boris, Madalene Taggart, Kurt Miller, Anita Dugatto, Jon Lovisolo, William Scollin, Shelton EMS rep., Jerry Schwab

Guests: Dawn Macharelli, Joe Wendland, Steve Hebb

1. Call to Order/ pledge of allegiance.

There is no quorum so it will be an executive meeting following the original agenda with exception of approval of minutes.

2. Public comment

No public comment

3. Executive Director report:

J. Perillo distributes the report and reviews highlights and things that have changed.

About 2 weeks away from finishing the audit. Waiting on the AR number. No issues we anticipate.

Financial outlook: we were running 6% better than budget up to September in terms of revenue. We are at budget currently due to the last two months. Biggest concern is billing company. Two worst months we have had in the last 4 years. It's a red flag. Billing company has not been able to tell me why. Cash is off but we are still OK. We need to be aware of.

Discussion of the Billing Company and practices. K. Kelley talks about his experience at Seymour with billing company and write offs. They caught a few things that could be significant. Discussion on requesting a meeting with QMC as a group.

Discussion on Griffin diversions

J. Perillo continues to review report. Cash: we have purchased a vehicle and paid off mortgage. Discussion on Monroe and how staffing is working.

K.Kelley asks if there is a need still for the position of the Finance Director. Discussion.

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4. Financial Director Report:

J. Perillo states most have been covered in ED report. J. Heon asks if there is any questions.

5. Operations Manager/ Supervisors

J. Wendland: discusses vehicles. Reviews order procedure for future new vehicle.

D. Macharelli: review staffing, community service events.

6. Building committee report:

D. Macharelli states they met and have come up with a few ideas. They have reached out to some engineering companies. No tentative meeting yet until after the holidays. Discussing different firms and different options in terms of space and needs.

7. Old Business

No movement from last meeting.

8. New Business

J. Perillo states bonus plan for staff.

Motion to proceed with Bonus as outlined with what is contractually allowed as well as the for the staff as presented by the Executive Director

1st D. Geloso. 2nd N. McGorty all in favor. Motion passed

9. Executive Session

10. Other Business

2018 meeting dates have been prepared. Question on the July meeting since we normally do not meet. May meeting we can make a decision.

Motion to adopt the 2018 meeting schedule

1st N. McGorty 2nd J. Oliwa. All in favor motion passed

11. Adjournment

Motion to adjourn

1st J. Oliwa 2nd N. McGorty all in favor. Motion passed

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