



# Valley Emergency Medical Services

764 Derby Avenue, Seymour CT 06483  
(P) 203-308-2332 (W) [www.valleyems.org](http://www.valleyems.org)

## *Board of Directors*

**President:** Jared Heon

**Vice President:** Kurt Miller   **Vice President:** Noreen McGorty   **Treasurer:** Jen Oliwa   **Secretary:** David Geloso

### VEMS Meeting Minutes

**Thursday, March 15, 2018, 7 pm**  
**764 Derby Ave, Seymour, CT 06786**

**Attend:** Jared Heon, Noreen McGorty, Bill Scollin, David Geloso, Madelene Taggart, Jason Perillo

**Absent:** George Temple, Kurt Miller, Richard Dziekan, Joe Laucella, Jon Lovisollo, Jenn Oliwa, Joe Burnett, Dr. Greg Boris

**Guests:** Joanne Fleming

#### **1 Call to Order**

J. Heon states there will be an Executive committee due to no quorum for a regular meeting. Waiting on J. Lovisollo and possibly one other so will continue with an executive meeting until we have a quorum.

Pledge of Allegiance

#### **2. Approval of Minutes**

Approval of minutes postponed to next meeting

#### **3. Public comment**

No public comment

#### **4. Executive Director Report/ Financial report**

J. Perillo reviews. Shelton has paid off the balance owed. Litigation is under executive session. Revenue is at budget. Expense side we are trending below budget. We were hit with an unexpected workers comp. We probably did not conservatively budget enough for the EMT's. Results are from the audit.

Balance sheet has a correction on the ED report: is \$50,000 above not below.

Billing and collection: We implemented a very aggressive oversight program. Frequent meetings and benchmarks at each meeting. Month of Feb is over 140,000. M.Taggart asks if this is some of the older billing. J. Perillo answers yes some is but most is true volume. We are continuing to monitor. We have has two solid months.

Did receive an RFP to Newtown. We handed it in yesterday. We will not compete on price. If they want the lowest bid, we are not their company. If they want the best, then we are.

Discussion of the setup of staffing in Newtown and comparisons to Monroe.

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Operationally; OT still continues to be low. Rob Siegrist has taken the new supervisor position. M.Taggart asks about notification of position changes. Asks to have new medic photos sent to towns so they know who they are.

J. Heon asks what type of capital equipment we should be pursuing. He does not want to be hit with large purchases unexpectedly. Asks about monitors etc. J. Perillo says we have been very successful in our monitor replacements thru grants. We should not have an issue. B. Scollin asks if we have the equipment ready if we do get the Newtown contract. J. Perillo answers that will be in executive session.

#### **4. Operations Manager & Supervisors:**

Supervisors were not at meeting

#### **5. Budget:**

J. Perillo reviews.

EMT service revenue went up because we budgeted for standard hours for last year. We have consistently had extra hours each month. So we made an estimate on these hours for the new year. Monroe approach the schedule is they staggered the staff. We strongly urged they not do that but that is how they are doing it. Discussion on staffing of Monroe and medics.

Patient care revenue: Just what we bill patients. About the same as last year. We made this a conservative number because we did see that dip. We didn't want to make assumptions that things are on the same path of the last two months. We would rather budget expenses to meet a conservative revenue number.

Expenses:

Workers comp is lower than it was last year. Our experience is so low that other carriers are bidding for the contract. We can expect a lower number.

Administrative went up because of the ED increase in the contract.

Interest expense: no longer have the mortgage expense.

Discussion of J. Perillo attending town budget meetings.

#### **Motion to accept the budget as presented**

**N. McGorty 1<sup>st</sup>. D. Geloso 2<sup>nd</sup>. All in favor**

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### **6. Executive session:**

**Motion to come out of executive session at 20:00**

**D. Geloso 1<sup>st</sup> N. McGorty 2<sup>nd</sup>. All in favor. Motion passed**

**No votes were taken and no votes required**

### **7. Other business:**

**Motion to empower Executive Committee and Executive Director to negotiate the potential Newtown contract and to bring back to the full board for approval.**

**N. McGorty 1<sup>st</sup> D. Geloso 2<sup>nd</sup> All in favor. Motion passed**

**Motion to start the process to begin purchasing a new vehicle in the next fiscal year.**

**D. Geloso 1<sup>st</sup>, N. McGorty 2<sup>nd</sup> All in favor. Motion passes.**

**Motion to adjourn.**

**N. McGorty 1<sup>st</sup> D. Geloso 2<sup>nd</sup>. All in favor motion passed**

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